



2019 SWIMJAMAICA PREP/PRIMARY SCHOOL RELAY SPLASH

ASAJ SANCTION #: 31903

VENUE: 50 M Pool, National Aquatic Center, Independence Park, Kingston
Electronic Timing and Hy-Tek Meet Manager will be used

DATES & TIMES: Saturday November 2, 2019 9:00 a.m. and 1:30 p.m.
Pool will be open 1½ hours before start of session.

ELIGIBILITY: All Primary, Preparatory and similar schools.
Ages for the meet shall be as of midnight August 31, 2019.
Combined Schools: schools with small teams (less than 24 swimmers), may combine swimmers into a Combined Team. The combined team size shall be limited to no more than 36 swimmers. See Rule 2.2. for additional information.

ENTRY LIMITS: Number of events per swimmer – six (6)
Number of teams per relay event - No limit
Only swimmers pre-registered in the meet will be allowed to swim

ENTRY FEES: **HY-TEK ENTRIES**
\$300.00 surcharge per swimmer.
\$500.00 per relay entry
\$600 per deck entered relay entry (see Rule 3)

Schools who do not have direct access to Hy-Tek software can contact the SwimJamaica Office for guidance and support.

PAYMENT

Entry fees payment: can be cash, cheque (payable to SwimJamaica) or by online transfer to NCB account: SwimJamaica, Oxford Road Branch Acct no. 211061251. A copy of the online payment confirmation must be emailed to SwimJamaica by 1 PM Friday, November 1, 2019. Receipts will be provided.

Schools who have not paid the entry fees prior to the start of the meet will not be allowed to participate.

RULES: FINA rules, including the Starting Rule SW4, and ASAJ By-laws in force at time of competition will apply. Additional Rules and Regulations are below.

ENTRY DEADLINE: **4:00 PM Friday October 18, 2019.** Entries are to be delivered to the SwimJamaica office at the NATIONAL AQUATIC CENTRE. Entries should be emailed to swimmeet@swimjamaica.com

Note: Entries will not be accepted without the names of Managers, Coaches and a complete list of Volunteers (see rule 1.3).

TECHNICAL MEETING: **There will be no technical meeting.**

Schools submitting entries at or before the deadline will receive the Hy-Tek MM Entries Report for review by email no later than 1 pm on Thursday October 24, 2019. All corrections must be submitted by return email, no later than 4 pm on Monday October 28, 2019.

The psych sheet will be published by 1 pm on Wednesday October 30, 2019.

ADDITIONAL RULES AND REGULATIONS

1. GENERAL

- 1.1. Armbands will be provided for team Managers, Coaches and competitors. Misuse of the bands will result in the school being disqualified from the meet.
- 1.2. School Principals and Vice Principals are invited to attend and will be provided with entry armbands free of cost (not included in the restrictions noted in 1.3 below). Names and titles must be submitted by email with the original team entry.
- 1.3. **Teams** are required to submit, **with their entries**, a list of volunteers to act as timekeepers and to perform other duties essential to the smooth running of the competition. Volunteers **MUST** report to the volunteer desk at least 60 minutes before the start of the competition for registration and assignment. Schools are expected to provide the following minimum number of volunteers (non-compliant schools will be excluded from participation):
 - ❖ 1 - 10 swimmers entered: 1 coach and 1 volunteer per session
 - ❖ 11 - 15 swimmers entered: 1 coach, 1 manager and 2 volunteers per session
 - ❖ 16 - 25 swimmers entered: 2 coaches, 2 managers and 3 volunteers per session
 - ❖ 26 - 40 swimmers entered: 2 coaches, 2 managers and 4 volunteers per session
 - ❖ 41 or more swimmers entered: 3 coaches, 2 managers and 5 volunteers per session

2. ENTRIES

- 2.1. The team entry **must** include:
 - 2.1.1. The name of the team, including mascot name
 - 2.1.2. The names of Coaches (see rule 1.3)
 - 2.1.3. The names of Managers (see rule 1.3)
 - 2.1.4. The names of Volunteers. If different for morning and afternoon session, please specify (see rule 1.3)
 - 2.1.5. The Hy-Tek entry data file
 - 2.1.6. For Combined Teams, a list of each swimmers name and the school they attend.
 - 2.1.7. The name of the school Principal and/or Vice Principal, if they wish to attend. One (1) Principal or Vice Principal for each school on the combined team may attend.
- 2.2. **Combined Teams**
 - 2.2.1. Combined schools will be placed in a separate division
 - 2.2.2. The decision to combine teams is the schools. There is no requirement to combine, regardless of team size.
 - 2.2.3. The maximum combined team size shall be 36 swimmers.
 - 2.2.4. Schools whose average team size at the last four (4) ASAJ sanctioned schools meets has been 24 or more swimmers will not be allowed to combine with any other school. These schools will be called MAX Teams.
 - 2.2.5. Schools whose average team size at the last four (4) ASAJ sanctioned schools meets has been 16-23 swimmers will not be allowed to combine with each other, but can act as an Anchor team.
 - 2.2.6. Schools that have qualified as a MAX or Anchor School will be listed on the SwimJamaica and ASAJ websites on May 17, 2019. Look out for a post on Facebook and Instagram too!
- 2.3. Competitors will only be allowed to swim in their age groups.
- 2.4. Substitutions will NOT be allowed. Offending swimmers will be disqualified from the competition.
- 2.5. Scratches are allowed at any time before the starter takes control of the race.
- 2.6. Swimmers must be registered with their respective schools.
- 2.7. Mixed and Fun relays will comprise two (2) boys and two (2) girls, swimming in any order.

Note 1: Combined Teams are expected to be creative in naming their team. This team name will be used on the meet programme, results, announcements and in press releases. When a swimmers name is included in a press release, the swimmers school will be referenced.

Note 2: ALL schools/teams are encouraged to create a mascot and include it in their team name e.g. Wait A Bit Primary "Dolphins".

Note 3: School/team crests, logos etc. and team photos (group) emailed to SwimJamaica will be posted on the www.swimjamaica.com website as well as facebook.com/swimjamaica and Instagram @swimjamaica

3. DECK ENTRIES

- 3.1. Deck Entries will be allowed at the discretion of the Referee. Swim times will be included in the final results but will not score points nor be eligible for awards. A fee of JA\$600.00 per event will be charged. Consideration for deck entries will apply based on the following conditions:
- 3.2. The Request **MUST** be made at the start of the session for which it applies
- 3.3. Relay swimmers must have been on the original entry list
- 3.4. Entry is based on a first come basis, subject to availability of lane(s)

4. MARSHALLING

- 4.1. To control the number of swimmers on deck, there will be marshaling for the meet. A maximum of two heats will be allowed on deck at the same time. Relay teams must be in the marshaling area three heats prior to their heat and will be led on deck immediately after the start of the previous heat.
- 4.2. Coaches are responsible to get their swimmers to the marshaling area on time, but not earlier than 4 heats before their heat.
- 4.3. Once the starter has taken control of the race (after second whistle), no swimmer may then enter the race. Violation of this rule will result in disqualification.

5. RELAY CARDS

- 5.1. Relay cards are in duplicate, the **original** must be handed in to the Recorder forty-five (45) minutes before the start of the first event of the Session; the **copy** must be handed to the head lane time keeper at the beginning of the event. Any change must be made no later than four (4) events prior to the scheduled event number, after that only on the presentation of a valid medical certificate. The swimmers must be named in order of swimming in accordance with FINA rules and shall swim in the stated order.

6. AWARDS AND POINTS

- 6.1. Points will be awarded to the fastest 16 teams: 36, 32, 30, 28, 26, 24, 22, 20, 18, 14, 12, 10, 8, 6, 4, 2
- 6.2. Combined Teams will be placed in a separate division.
- 6.3. Trophies will be awarded to:
 - 6.3.1. Winner of the Prep/Primary School Female Division
 - 6.3.2. Winner of the Prep/Primary School Male Division
 - 6.3.3. Winner of the Combined Prep/Primary Team Female Division
 - 6.3.4. Winner of the Combined Prep/Primary Team Male Division
 - 6.3.5. Overall winning team
- 6.4. Mystery awards will be presented to the winners of heats selected on a random basis.
- 6.5. Special awards will be presented to the team with the:
 - 6.5.1. The best supporters (cheering, team spirit, sportsmanship)
 - 6.5.2. The best team mascot

**2019 SWIMJAMAICA PREP/PRIMARY SCHOOL RELAY SPLASH
ORDER OF EVENTS**

SATURDAY MORNING STARTING 9:00 AM

SATURDAY AFTERNOON STARTING 1:30 PM

1-2	4 X100 M Medley Relay	F/M	Open	15-16	4 x 100 M Free Relay	F/M	Open
3-4	4 x 50 M Free Relay	F/M	6 & under	17-18	4 x 50 M Medley Relay	F/M	8 & under
5-6	4 x 50 M Free Relay	F/M	7-8	19-20	4 x 50 M Medley Relay	F/M	9-10
7-8	4 x 50 M Free Relay	F/M	9-10	21-22	4 x 50 M Medley Relay	F/M	11-12
9-10	4 x 50 M Free Relay	F/M	11-12	23	400 M Crescendo **	Mixed	Open
11	100 M Fun Relay*	Mixed	6 & Under	24	4 x 50 M Free Relay	Mixed	8 & under
12	4 x 50 M Medley Relay	Mixed	8 & under	25	4 x 50 M Free Relay	Mixed	9-10
13	4 x 50 M Medley Relay	Mixed	9-10	26	4 x 50 M Free Relay	Mixed	11-12
14	4 x 50 M Medley Relay	Mixed	11-12		TEAM AWARDS		

* **100 M Fun relay:** 1st 25 M swim with kickboard (jumping from the starting block), 2nd 25 M swim with noodle, 3rd 25 M swim with kickboard (jumping from the starting block), 4th 25 M swim with noodle (2 girls and 2 boys in any order). A rope will be placed across the pool at the 25 M mark where relay takeover will occur by the two swimmers touching (any part of the body). SwimJamaica Instructors will be in the pool at the 25 M mark to assist and control. SwimJamaica will provide noodles and kickboards.

** **400 M Crescendo Mixed relay:** 2 x 50 (8 and Under) then 2 x 100 (11-12) then 2 x 50 (9-10). One female and one male in each age group.

Note: The fun relays are intended to be fun, maybe even chaotic. Points will be scored to add excitement.